

ACADEMIC INTEGRITY

Students enrolled in Tenafly High School have a responsibility to act honorably and uphold the community of trust. Attending Tenafly High School is a privilege which demands the protection of academic integrity and freedom. Students are to conduct themselves in such a way to maintain the trust bestowed on them by staff, peers, and the school family. Students must not only act honorably themselves, but must also demand that their peers uphold the same standard.

The commitment of the school community, staff, and students to the highest standards of personal, ethical, and moral conduct provides the foundation on which the esteemed reputation and respect of a Tenafly High School education is built.

Academic dishonesty is a corrosive and distracting force to the culture of a school community. Laissez-faire responses will reinforce, perpetuate, and extend the scope of situations of academic dishonesty. The reputation or “brand” of the entire school community becomes tainted unless such situations are vigorously challenged by students, staff, and all school community stakeholders.

The entire school community has a responsibility to help students appreciate the importance of personal ethics as an essential part of their preparation for the higher-stakes decisions they will have to face in their adult lives. All members of the school community have a responsibility to actively deter academic dishonesty as well as report knowledge of incidents involving it.

Staff/Faculty, Teachers, Students, and Parents/Guardians are implored to complete a referral for any incident of academic dishonesty of which they suspect or are aware of. The *Academic Integrity Referral* form is submitted to the chair(s) of the Honor Council, who in turn coordinates the investigation and resolution process.

Persons completing and submitting the referral will be kept anonymous to the greatest extent that the ensuing investigation allows. We are committed to and remain mindful of protecting persons who willingly submit an *Academic Integrity Referral*.

Prior to filling out this referral form, please review the Academic Integrity framework found in the Tiger-Q.

Please fill in the information below regarding your suspicion or awareness of a violation of our Academic Integrity framework.

Student Name(s):

Date of Violation:

Course:

Description of Assignment/Activity/Assessment:

Type of Unacceptable Student Engagement (Please check one):

Cheating _____

Plagiarism _____

Fabrication _____

Obtaining an Unfair Advantage _____

Falsification of Records and Unofficial Documents _____

Unauthorized Access to Computerized Academic, administrative, Teacher or Student Management System Files and Documents _____

Aiding or Abetting Academic Dishonesty _____

Date of Submission of Academic Integrity Referral form:

Your name (Optional except for Staff/Faculty):

Check which best describes you as it relates to this situation (Optional except for Staff/Faculty):

Classmate _____

Peer _____

Parent _____